

S E C R E T

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07 July 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
the Period Ending 05 July 1988

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

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S E C R E T

* d. During the period 1 July through 25 August, OL reports that a collection of drawings, prints, paintings and posters, entitled "A New Deal for American Art, 1933-1943," will be on display in the Headquarters Exhibit Hall. All works are on loan to the Agency from the General Services Administration's, Art-in-Architecture Program office. [REDACTED]

e. On 27 June, representatives from OL, the Offices of Security and Information Technology briefed officials from the Office of Technical Service (OTS) on preparations for the 5 July move into the New Headquarters Building (NHB). Discussions focused on the respective components' capabilities and responsibilities for this move and the present schedule of events. [REDACTED]

h. Representatives from the Real Estate and Construction Division, OL, continue to monitor the removal/replacement of asbestos ceiling tile in Key Building. The replacement of these tiles has been temporarily halted due to new Virginia State training requirements for all workers involved in this type of effort. It is anticipated that all training will be completed by 15 July and work will resume on 16 July. During this two-week delay, work will focus on reinstallation of ceiling tiles and completion of punch-list items discovered as a result of the tile-removal process. [REDACTED]

i. Following is a status report on other renovation work underway in Key Building:

(2) On 1 July, RECD met with representatives from Wang and the Office of Information Technology to review the Wang communication cable and conduit installation on the 11th floor of Key. This space is being renovated for the Security Evaluation Office. Wang will submit a cost estimate and man-hour schedule within the next two weeks. [REDACTED]

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m. The Printing and Photography Group, OL, reports that the final binding of 6,000-plus copies of the classified version of the World Factbook was completed on 5 July, and dissemination should be completed by 8 July. The unclassified version of this publication, which was contracted out to Specialties, Incorporated, should be completed by 13 July. [REDACTED]

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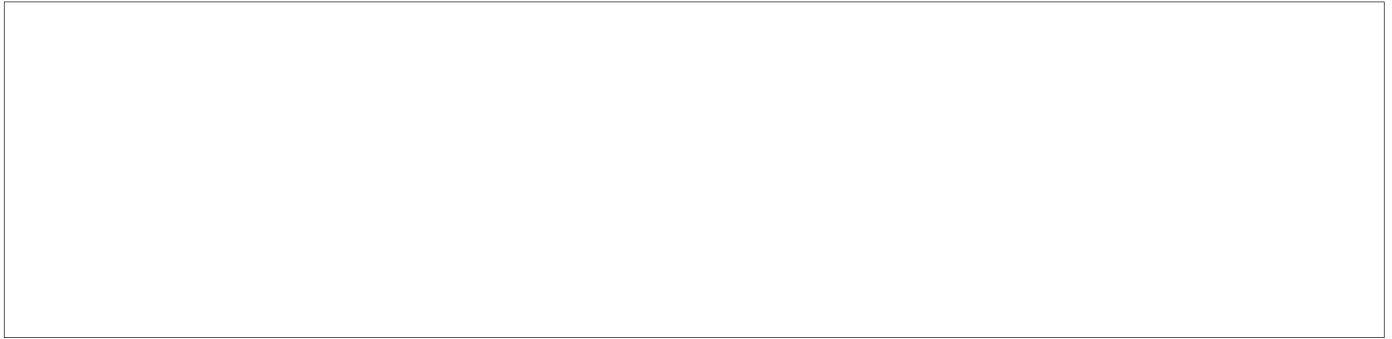
n. On 29 June, the Contracts Staff, Facilities Management Division (CS/FMD)/OL, issued an Invitation for Bids (IFB) for renovations to rooms 4C088 and 4C090 in the New Headquarters Building (NHB). The work is being accomplished for the Office of Training and Education. The IFB was sent to five contractors, with bids due by 20 July. The estimated price range for the work is between \$25,000 and \$100,000. On 30 June, CS/FMD, opened bids for the renovations to the Office of General Counsel space in the South Tower of the NHB. Bids were received from four companies; the contract award was in the amount of \$229,000. [REDACTED]

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to whom?
2. Significant Events Anticipated During the Coming Week:

a. OL reports that during the period 15 through 26 August, the existing food facility at [REDACTED] will be closed in order to upgrade the facility. The vending machines have been relocated so that the population has access to them without going through the construction area. The upgraded facility will be open on 29 August.

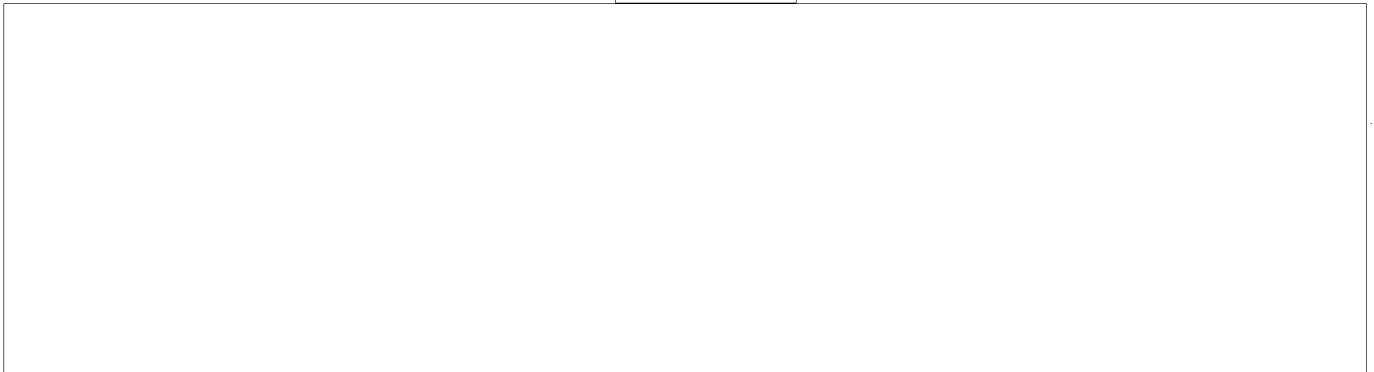
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c. OL reports that a domestic water outage on the north half of the Original Headquarters Building is scheduled for 9 July from 0600 to 1400 hours. The outage will affect all restrooms, labs, and water fountains. An Agency-wide notice regarding this matter was issued on 29 June.

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*f/*John M. Ray